



Technical Rider

STAGE REQUIREMENTS

On Stage:

- Minimum stage dimensions: eighteen (18) feet by twelve (12) feet with a rise of at least one (1) foot.
- Steps up to stage if more than two feet (2') high
- Grand or baby grand piano, tuned the day of the performance to A=440, with adjustable piano bench
 - Piano should be positioned DSL at 45 degrees facing center
 - Provide gelled clip light for piano
- Standard Stage Comm System is required, preferably headset style
 - In the event that the lighting board and sound board are adjacent, the system is not a priority
- Two (2) sturdy armless chairs, glow-taped on top, front, and on each side
- One large fishbowl
- One pad of paper and pen to be placed on the piano

Wing Area:

- Backstage wing area SR with prop table, costume rack, digital clock, and full length mirror (see Artist Rider, below, for details)
- Backstage lights SR and SL
- Lighted crossover space between SR and SL with running lights
- Five (5) sturdy chairs laid out in the S.R. wing for the actors to sit in when not on stage.

Backstage:

- please see the Artist Rider below

Personnel - Venue must supply the following personnel:

- Production assistant, to be available from load-in to load-out, to help organize and steam costumes (including cast's formal wear) and be available at the front of house to guide patrons before performance (see "Day of Performance Schedule, Pre-show" instructions) – must be 18 yrs of age or older. P.A. MAY be asked to stay to help assist in calling actor's entrances.
- One volunteer to help production assistant with front of house Pre-show activity/ BROADWAY'S NEXT HIT MUSICAL (BNHM) concessions
- Lighting technician, to be available from load-in to load-out. Lights will be operated by a member of BNHM, but house lighting tech will program the light board.
- Audio technician, to be available from load-in to load-out.

Front of House:

- BNHM requests the use of a digital call board to display the cast members' headshots. Upon arrival, BNHM will provide a thumb drive containing digital copies of headshots/graphics. If a digital call

board is not available, BNHM requests one easel and corkboard with pushpins for front lobby call board. Headshot files will be forwarded to presenter to print prior to company's arrival.

LIGHTING REQUIREMENTS

Looks:

- The BNHM performance is improvised, including the lighting. As such, there are no set lighting cues; however, there are a set of required lighting looks that are used throughout the performance.
- General warm front light wash with "theatrical look".
 - Wash should cover the entire performing area
 - To add to warm wash, please have added colored gels in select additional front and top lights to add depth and distinction to the general wash (colors: blue, purple, amber, red and ideally, green)
- Downstage Right special
- Downstage Center special (true center, between S.R. & S.L. wings)
- Downstage Left special
- Piano special
- Additional notes on specials:
 - Specials should be bright and focused on the area indicated (i.e., piano, area of stage).
 - Ideally specials are circular, with enough front light to light actors' faces, and wide enough to accommodate three actors standing in a row. Please also be advised that we have one cast member who is 6'7" so it will need to accommodate his height as well.

Any additional looks are welcome, though they are not necessary. Examples of optional looks include:

- Additional washes (i.e., amber, lavender, green, etc.)
- Additional specials (i.e., right/center, left/center, etc.)
- Any overhead or high side washes (i.e., cool, warm, colors, etc.)
- Any other available looks (i.e., traveler lights, add'l gobos etc.)

Gobos:

- BNHM will travel with two (2) B Size Gobos to be used either in pre-show or during the first half of the show. The image will be projected on either a curtain or the floor depending on the specifics of the performing space. Final details will be determined during pre-tour advance with BNHM's Stage Manager. The Gobo fits the following instruments:
 - 6" Ellipsoids (i.e. our 3085, 3086, 3087, 3088)
 - 4 1/2" Ellipsoids
 - Source Four Ellipsoids (i.e. our 450, 436, 426, 419, 41530, 42550)

Control:

- All lights must be wired to a single light board.
- Each of the required looks must be wired to a single dimmer on the light board or its computerized equivalent.
- The light board must be capable of parking fixtures at a minimum level independent of all other controls (including the grandmaster).
 - This requirement allows the setting of a blackout that allows our actors to move safely between scenes. The exact level of the blackout (i.e., blue wash at 10%) will be set during technical rehearsal.
- The ability to control the level of the house lights from the light booth is preferred.

SOUND REQUIREMENTS

Microphones:

- Six (6) individual Lavalier or Headset style wireless microphones for actors and emcee are required with fresh batteries installed in all wireless microphone body packs. Headset mics are preferred. Please note, one of these will be used as a back up to be kept backstage during the performance, in case one loses power during the performance.

- If a total of six (6) are not available, five (5) must be provided plus one (1) hand held wireless microphone is also acceptable.
- Two (2) Belt Packs to hold wireless unit
- Three (3) SM58 microphones:
 - One SM58 with stand offstage (near prop table)
 - One SM58 vocal microphone with boom for the piano player
 - One SM58 vocal microphone at the lighting control board
- One (1) piano mic

Monitors:

Presenter is to provide five (5) monitors. All monitors should be adjustable, allowing different levels/feeds into each of the individual monitors:

- Two (2) on-stage monitors for performers
- One (1) on-stage monitor for piano player
- One (1) backstage monitor adjacent to the backstage microphone.
- One (1) monitor at the lighting control board

Pre-show/intermission music:

- BNHM will provide an iPod with music to be played during pre-show and intermission.
- If presenter cannot provide hookup capability for iPod, please provide CD player. BNHM will provide CDs.
- BNHM also has created a Spotify playlist and can share that with the tech crew if they have the capability of playing that.
- No music or entertainment taped or otherwise will be played before or after the BNHM performance without the approval of BNHM.

Control:

- All feeds should run into a single sound board.
- BNHM would like to receive an audio and video copy of the performance(s) to be used for marketing purposes. If the venue has the capability to record with their own equipment, that is preferred. If not, BNHM DOES travel with both an audio capture device (Zoom H4N) and a video camera (Sony HDR-PJ43)V). If the audio feed can be sent out directly to the video camera, it should come out to a single 1/8" male. If not, the audio can go straight to BNHM's audio capture device, which would need that feed to come in as 2 male XLR OR 2 male 1/4" plugs. The video camera will be placed on a small tripod near the board (or elsewhere, if necessary). Both devices will need to be plugged in for power.
- It will be necessary to mix/adjust all feeds and levels during technical rehearsal and all performances.
 - Specifically, the actors' wireless microphones (see MICROPHONES, above) are to be live while they are onstage and cut when they are off-stage, at the control of the sound board operator. This level of control must be possible while leaving all other microphones live throughout all performances; BNHM stage manager will call all sound cues, including actors' entrances and exits.

DAY-OF-PERFORMANCE SCHEDULE

Setup:

- Prior to company load-in, all equipment must be set up and tested to ensure that it is working properly.
- Backups/Replacements for any and all equipment/batteries must be available throughout the course of technical rehearsals and performances.
- A preliminary sound check to ring out/EQ mics and ensure that each mic is being fed through each monitor successfully is requested. BNHM's stage manager will conduct a full sound check with

sound engineer and cast upon their arrival.

- Stage must be mopped ahead of the performance.

Load-In/ Sound Check:

- Stage Manager will arrive for Load-In approximately five (5) hours before the performance. Venue's production assistant to be present at this time.
- Cast will arrive for Sound Check beginning three and a half (3.5) hours prior to performance.

Pre-Show:

- Presenter will be given a questionnaire a few weeks in advance of the company's arrival, to fill out and return to jaime@baylinartists.com which will help the company incorporate local information into the show as improvised scene work allows.
- Presenter will also be given BNHM song title suggestion slips a few weeks in advance of the company's arrival to duplicate and cut to the proper size. One (1) hour before performance time, presenter agrees to set up two 6-foot tables in the lobby for audience members to write and submit made up song titles. These cards should be at the tables along with pens and a basket or collection box for filled out cards at each table. Ideally, there is a sign posted in viewable spots which says "Please write down your MADE UP song title. "I Love My Cat" – Correct. "Somewhere Over the Rainbow" – Incorrect". Presenter to provide one (1) volunteer at each table to guide audience members and remind them to write down a made up song title.
- When the doors open, the BNHM's emcee will appear in the lobby and conduct 'red carpet interviews' with audience members as they enter. The company requests the following materials:
 - One panel of pipe and drape to be used as a place to conduct interviews
 - A red carpet for people to enter the interview area
 - Stanchions with connecting ropes to define the red carpet / interview area

Note: BNHM will still do this red carpet section regardless of what the venue is able to provide

Length of Performance: 85 minutes, no intermission

Load-out:

- Load out will take place immediately after the performance, concurrently with any post-performance discussion, and will be aided by the production assistant provided by the venue.
- * Please Note: All of the above times are approximate. A specific day-of-performance schedule is to be confirmed with Baylin Artists Management prior to performance.*

Artist Rider

HOTEL ACCOMMODATIONS

If Presenter is providing lodging, Presenter will make reservations at pre-approved hotels. Preferred chains include Hampton Inn, Radisson, Marriott or Double Tree. Artists require seven (7) single-occupancy, non-smoking rooms. Accommodations must have private bathroom facilities. **Complimentary breakfast buffet and wireless internet connections are preferred.**

**Note: Dormitory housing and private home accommodations are not acceptable.*

TRANSPORTATION

If arriving by air, BNHM will require one of the following for ground transportation from the airport to the hotel and from hotel to venue for all performances, rehearsals, residency activities, load-in, etc. Ground transportation must accommodate a group of seven (7) people plus their luggage, such as two (2) full size cars or two (2) SUVs.

Possible ground transportation:

- Reimbursement for Artists' to rent two (2) full size cars or two (2) SUVs.
- Vehicles to accommodate a group of seven (7) people plus their luggage, such as two (2) full size cars or two (2) SUVs.

** Presenter will be contacted approximately 30-45 days prior to performance date (or as timing allows) to*

*discuss transportation details or a rental reimbursement. All arrangements must be finalized no later than **one (1) week** from artists' arrival date.*

Please list the airports to which you are able to supply transportation and the approximate distance and time from airport to venue.

<u>Airport</u>	<u>Distance/Time</u>
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HOSPITALITY

The following refreshments shall be provided:

Available at load-in: Fourteen (14) bottles of chilled water, fruit juices, soft drinks including normal and diet options, fresh fruits, vegetables, hummus or veggie dip, cheese/crackers, chocolate, coffee, and tea (preferably Throat Coat & a mint tea). ***Please make food (including dinner), snack trays and beverages available to BNHM cast until load out is complete.***

Available two and a half (2.5) hours before each scheduled performance time:

Presenter agrees to provide a hot meal and dessert for seven (7) people at a table in a green room or private area. Any menus should be given to the BNHM Stage Manager upon arrival. For dietary reasons if food normally considered spicy is to be served, please include a less spicy, bland option as well.

Any special dietary requirements will be confirmed three (3) weeks prior to performance dates. In general, no cream sauces, no mushrooms due to allergies.

Hot Meal Suggestions:

- Beef/chicken entrees
- Vegetarian option
- Stir fry dishes
- Roasted vegetables
- Pasta
- Pad thai
- A food buyout for seven (7) people (\$20 in cash per person) given to Rob Schiffmann or stage manager (at load-in).
 - If this option is chosen, venue must provide local restaurant menus and a staff member to order and either pick-up the food or assist with delivery

Presenter agrees to provide additional water at room temperature backstage during each performance.

BACKSTAGE REQUIREMENTS

Presenter agrees to provide the following:

- Steamer and an iron/ironing board in a green room or private area upon arrival four (4) hours prior to each performance (exact times to be determined once an on-site schedule is finalized).
- Costume rack with forty (40) hangers, a full length mirror and a table at least six (6) feet in length in the backstage right wing. The costume rack, hangers, and table will be in place prior to load-in (exact load-in time to be confirmed once an on-site schedule is finalized).
- Digital clock to be placed by the costume rack.
- Four (4) chairs backstage for actors to sit in while not on stage

A final on site schedule and any changes must be approved by and confirmed with the BNHM Stage Manager prior to arrival.

DRESSING ROOM REQUIREMENTS

Presenter will provide at least two (2) clean, well-lit private dressing rooms. Each dressing room will have mirrors, hooks or clothing rack with hangers, functioning power outlets, tables and chairs, running water, clean towels and soap, and a bathroom. Dressing rooms shall be made available from load-in time until 1 hour after the performance, post-performance Q&A or “meet and greet,” and secured during BNHM sound check and performance.

**If a formal dressing room is not available, Artist requests that a small, private space be set aside for pre-show warm up thirty (30) minutes before start of performance. This space should be clear of all other persons.*

CONCESSIONS

BNHM sells t-shirts and other small items before the performance and after the performance. Presenter will provide a table, change, and one volunteer to sell items. Table should be prepared and volunteer available 60 minutes before the beginning of the performance.

PUBLICITY

BILLING: Broadway’s Next H!T Musical

X _____
Representative
Local Presenting Organization

X _____
Rob Schiffman, Co-Artistic Director
Broadway’s Next Hit Musical

X _____
Marc J. Baylin, President
Baylin Artists Management, Inc.



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