

THE CASHORE MARIONETTES
THEATER TECHNICAL RIDER
“Simple Gifts”

AUDIENCE REQUIREMENTS

Maximum audience size is 500. If hall size is larger than 500 seats, please seat audience within 45 ft. of the stage.

TECHNICAL REQUIREMENTS

STAGE REQUIREMENTS: (refer to attached stage plot)

Three (3) chairs (folding chairs are adequate),

Four (4) sturdy black music stands (such as Manhasset or Wenger), and

One (1) 8-ft. ladder must be placed on stage prior to the company’s arrival.

The Company requires a clean, clear, indoor proscenium stage that has no lip or any other obstruction along the front edge and is a minimum of **20 ft. wide x 16 ft. deep.**

Height from the stage floor to the ceiling or any overhead obstruction, such as hanging lights, beams, heat ducts, etc., must be at least 10 ft.

The stage floor must be at least **24 in.** higher than the theater floor unless the audience seating is steeply raked.

The company will provide an 8 ft. wide by 8 ft. deep platform.

**Note: It is extremely important that the audience members have appropriate sight lines. If the theater is a semi-round or has side seating, if the theater has no stage, or if any of the above requirements cannot be met or are not clear, please contact Baylin Artists immediately to discuss options.*

** Note: The seats in the first row that are at the extreme right and left ends of the row may not have good sight lines. Please do not seat audience members in the first row seats that are more than 12 feet from the center line, or contact Baylin Artists immediately to discuss options.*

** Note: Balcony seats often cannot be used for this performance. If you wish to use the balcony please contact Baylin Artists immediately to determine if there are sightline issues.*

SOUND:

The company will supply the sound system and requires access to one (1) standard three-prong electrical outlet in close proximity to the stage.

LIGHTING:

The theater must be darkened for optimal effect. The company will provide the lighting system.

CREW:

One (1) crew needed to assist from load-in through load-out

One (1) lighting crew to operate house lights for the duration of the performance

DAY OF SHOW SCHEDULE:

Arrival Time: 2 hours and 30 minutes prior to opening of house

Crew Call & Load-In: 2 hours and 30 minutes prior to opening of house
Length of Performance: 60 - 70 minutes
Load-Out: 90 minutes

GENERAL:

Upon the company's arrival the loading doors must be cleared for access and necessary gates/doors unlocked.

Any system that blows air across the performance area must be turned off during the performance. All systems that produce excessive noise (air conditioning, heating, etc.) must be turned off during the performance.

PROGRAMS:

All programs shall include in bold face type the following note: "**The taking of photographs or operating of any recording devices during the performance is strictly prohibited. All rights reserved. Program subject to change.**" Local Presenting Organization agrees to insert or print performance programs with a letter to the audience/parents (letter will be included in the program copy).

PERMITS:

This performance includes the use of a small amount of flash powder (there is no open flame). If the venue requires a permit for this, the presenting organization is responsible for securing this permit.

**Note: If more information is needed, please ask for the pyrotechnic addendum.*

CONCESSIONS:

Artist has DVDs for sale during intermission and post-performance. Presenter will provide a table and a volunteer to sell the DVDs. Artist will provide cash box. Table should be prepared and volunteer available at the beginning of the performance.

HOSPITALITY REQUIREMENTS

DRESSING ROOM:

Presenter shall provide a private, secure, lockable, clean and well-lit dressing room with good ventilation (heating, air conditioning, etc.) equipped with a mirror, chairs, costume rack or hooks, in close proximity to a private bathroom containing a toilet and a sink with running cold and hot water.

**Note: A bathroom shared with audience members is NOT suitable.*

FOOD/ BEVERAGES:

None required, but if providing, then 2-4 pieces of organic fruit are sufficient (oranges and bananas do not need to be organic). Also acceptable are: vegetables (no dip, unless hummus), hot water and cups for tea (which will be supplied by Company), unsalted nuts.

**Note: Please no pastries, sweets, sodas, meat, cheese, dairy, or bottled water.*

HOTEL ACCOMMODATIONS:

If hotel accommodations are being provided by the presenting organization, Wilma and Joseph Cashore require one (1) **non-smoking** room for two (2) people in a moderate hotel equipped with in-room internet access, a fitness room and a king-size bed. It is preferred that the hotel be in close proximity to the venue.

Preferred hotels: Comfort Inn and Suites, Quality Inn, Holiday Inn Express. **Note: Motel 6, Bed & Breakfast, Dormitory Housing, and Private Home accommodations are not acceptable.*

GROUND TRANSPORTATION:

Presenter must provide parking permits for one (1) full-size van that is 7 ft. 0 in. high in close proximity to the loading area of the performance space for the duration of the company's visit.

If you are unable to meet any of these requirements, please call Baylin Artists immediately to discuss options.

I have read, understand, and can comply with these technical requirements.

X _____
Representative
Presenting Organization

X _____
The Cashore Marionettes

X _____
Marc J. Baylin, President
Baylin Artists Management



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