



Technical Rider

STAGE REQUIREMENTS

On Stage:

- Minimum stage dimensions: eighteen (18) feet by twelve (12) feet with a rise of at least one (1) foot.
- Steps up to stage if more than two feet (2') high
- Grand or baby grand piano, tuned the day of the performance, with adjustable piano bench
 - Piano should be positioned DSL at 45 degrees facing center
 - Provide gelled clip light for piano
- Standard Stage Comm System is required, preferably headset style
 - In the event that the lighting board and sound board are adjacent, the system is not a priority
- Two (2) sturdy armless chairs, glow-taped on top, front, and on each side
- Five (5) sturdy chairs laid out in the S.R. wing for the actors to sit in when not on stage.
- One large fishbowl
- One pad of paper and pen to be placed on the piano

Wing Area:

- Backstage wing area SR with prop table, costume rack, digital clock, and full length mirror (see Artist Rider, below, for details)
- Backstage lights SR and SL
- Lighted crossover space between SR and SL with running lights

Backstage:

- please see the Artist Rider below

Personnel - Venue must supply the following personnel:

- Production assistant, to be available from load-in to load-out, to help organize and steam costumes (including cast's formal wear) and be available at the front of house to guide patrons before performance (see "Day of Performance Schedule, Pre-show" instructions) – must be 18 yrs of age or older. P.A. MAY be asked to stay to help assist in calling actor's entrances.
- One volunteer to help production assistant with front of house Pre-show activity/BNHM concessions
- Lighting technician, to be available from load-in to load-out. Lights will be operated by a member of Broadway's Next Hit Musical, but house lighting tech will program the light board.
- Audio technician, to be available from load-in to load-out.

Front of House:

- BNHM requests the use of a digital call board to display the cast members headshots. BNHM will provide digital copies of headshots / a power point file with all the necessary graphics. If a digital call board is not available, BNHM requests one easel and corkboard with pushpins for front lobby call board.

LIGHTING REQUIREMENTS

Looks:

- The BROADWAY'S NEXT HIT MUSICAL (BNHM) performance is improvised, including the lighting. As such, there are no set lighting cues; there are a set of required lighting looks that are used throughout the performance.
- The required looks are:

- General warm front light wash with "theatrical look".
 - Wash should cover the entire performing area
 - To add to warm wash, please have added colored gels in select additional front and top lights to add depth and distinction to the general wash (colors: blue, purple, amber, red and ideally, green)
- Downstage Right special
- Downstage Center special
- Downstage Left special
- Piano special
 - Specials should be bright and focused on the area indicated (i.e., piano, area of stage).

Any additional looks are welcome, though they are not necessary. Examples of optional looks include:

- Additional washes (i.e., amber, lavender, green, etc.)
- Additional specials (i.e., right/center, left/center, etc.)
- Any overhead or high side washes (i.e., cool, warm, colors, etc.)
- Any other available looks (i.e., traveler lights, add'l gobos etc.)

Gobos:

- BNHM will travel with two (2) B Size Gobos to be used either in pre-show or during the first half of the show. The image will be projected on either a curtain or the floor depending on the specifics of the performing space. Final details will be determined during pre-tour advance with BNHM's Stage Manager. The Gobo fits the following instruments:
 - 6" Ellipsoidals (i.e. our 3085, 3086, 3087, 3088)
 - 4 1/2" Ellipsoidals
 - Source Four Ellipsoidals (i.e. our 450, 436, 426, 419, 41530, 42550)

Control:

- All lights must be wired to a single light board.
- Each of the required looks must be wired to a single dimmer on the light board or its computerized equivalent.
- The light board must be capable of parking fixtures at a minimum level independent of all other controls (including the grandmaster).
 - This requirement allows the setting of a blackout that allows our actors to move safely between scenes. The exact level of the blackout (i.e., blue wash at 10%) will be set during technical rehearsal.
- The ability to control the level of the house lights from the light booth is preferred.

SOUND REQUIREMENTS

Microphones:

- Five (5) individual Lavalier or Headset style wireless microphones for actors and emcee are required with fresh batteries installed in all wireless microphone body packs. Headset mics are preferred.
- If 5 are not available, 4 plus a hand held wireless microphone is also acceptable.
- One extra Lavalier or Headset mic or handheld mic as a back up to be kept backstage during the performance, in case one goes out of order during the performance.
- Two (2) Belt Packs to hold wireless unit
- Three (3) SM58 microphones:
 - One SM58 with stand offstage (near prop table)
 - One SM58 vocal microphone with boom for the piano player
 - One SM58 vocal microphone at the lighting control board
- One (1) piano mic

Monitors:

- Two (2) on-stage monitors for performers
- One (1) on-stage monitor for piano player
- One (1) backstage monitor adjacent to the backstage microphone.
- One (1) monitor at the lighting control board
- All monitors should be adjustable, allowing different levels/feeds into each of the individual monitors.

iPod/CD Player:

- Either an iPod or CD player should be integrated into the sound system.
- BNHM will provide all necessary CD's/iPod with music for pre-show and intermission music.
- No music or entertainment taped or otherwise will be played before or after the BNHM performance without

the approval of BNHM.

Control:

- All feeds should run into a single sound board.
- BNHM would like to receive an audio and a video copy of the performance(s) for our own purposes. If the venue has the capability to create either / both of those with their own equipment, that is preferred. If not, however, BNHM DOES travel with both an audio capture device (Zoom H4N) and a video camera (Sony HDR-PJ43V). If the audio feed can be sent out directly to the video camera, it should come out to a single 1/8" male. If not, the audio can go straight to BNHM's audio capture device, which would need that feed to come in as 2 male XLR OR 2 male 1/4" plugs. The video camera will be placed on a small tripod near the board (or elsewhere, if necessary). Both devices will need to be plugged in for power.
- It will be necessary to mix/adjust all feeds and levels during technical rehearsal and all performances.
 - Specifically, the actors' wireless microphones (see MICROPHONES, above) are to be live while they are onstage and cut when they are off-stage, at the control of the sound board operator. This level of control must be possible while leaving all other microphones live throughout all performances; BNHM stage manager will call all sound cues, including actors' entrances and exits.

DAY-OF-PERFORMANCE SCHEDULE

Setup:

- Prior to load-in all equipment must be tested to ensure that it is working properly.
- Backups/Replacements for any and all equipment/batteries must be available throughout the course of technical rehearsals and performances.
- A preliminary sound check to ring out/EQ mics and ensure that each mic is being fed through each monitor successfully is requested. BNHM's stage manager will conduct a full sound check with sound engineer and cast upon their arrival.
- All tech must be prepared upon stage manager's arrival

Load-In/ Sound Check:

- Stage Manager and cast will arrive for Load-In and Sound Check approximately five (5) hours before the performance with Sound Check beginning three and a half (3.5) hours prior to performance.

Pre-Show:

- Presenter will be given a questionnaire a few weeks in advance of the company's arrival, to fill out and return to jaime@baylinartists.com which will help the company incorporate local information into the show as improvised scene work allows.
- One hour before show time, presenter agrees to set up two 6-foot tables in the lobby for audience members to write and submit made up song titles. Presenter will be given a Broadway's Next Hit Musical song title suggestion card template to duplicate and cut to the proper size. One suggestion card is allotted per person so if the venue is 500 seats, then 500 suggestion cards must be made. These cards should be at the tables along with pens and a basket or collection box for filled out cards at each table. Ideally, there is a sign posted in viewable spots which says *"Please write down your MADE UP song title. "I Love My Cat" – Correct. "Somewhere Over the Rainbow" – Incorrect"*. One volunteer is required at each table to guide audience members and remind them to write down a made up song title.
- When the doors open, the BNHM's emcee will appear in the lobby and conduct 'red carpet interviews' with audience members as they enter. The cast requests any / all of the following materials:
 - A dummy handheld microphone for the emcee to use as a prop (no cable needed)
 - One panel of pipe and drape to be used as a place to conduct the interviews
 - A red carpet for people to enter the interview area
 - Stanchions with connecting ropes to define the red carpet / interview area

Note: BNHM will still do this red carpet section regardless of what the venue is able to provide

Length of Performance: 85 minutes, no intermission

Load-out:

- Load out will take place immediately after the performance, concurrently with any post-performance discussion, and will be aided by the production assistant provided by the venue

** Please Note: All of the above times are approximate. A specific day-of-performance schedule is to be confirmed with Baylin Artists Management prior to performance.*

Artist Rider

HOTEL ACCOMMODATIONS

If Presenter is providing lodging, Presenter will make reservations at pre-approved hotels. Preferred chains include Hampton Inn, Radisson, Marriott or Double Tree. Artists require seven (7) single-occupancy non-smoking rooms. Accommodations must have private bathroom facilities. **Complimentary breakfast buffet and wireless internet connections are preferred.**

**Note: Dormitory housing and private home accommodations are not acceptable.*

TRANSPORTATION

If arriving by air, BNHM will require one of the following for ground transportation from the airport to the hotel and from hotel to venue for all performances, rehearsals, residency activities, load-in, etc. Ground transportation must accommodate a group of seven (7) people plus their luggage, such as a 12-passenger van or two (2) mini-vans.

Possible ground transportation:

- Reimbursement for Artists' to rent 12-passenger van OR two (2) mini-vans (**strongly preferred**).
- Vehicles to accommodate a group of seven (7) people plus their luggage, such as 12-passenger van OR two (2) mini-vans/SUVs/mid-size or larger cars.

** Presenter will be contacted approximately 30-45 days prior to performance date (or as timing allows) to discuss transportation details or a rental reimbursement. All arrangements must be finalized no later than **one (1) week** from artists' arrival date.*

Please list the airports to which you are able to supply transportation and the approximate distance and time from airport to venue.

<u>Airport</u>	<u>Distance/Time</u>
_____	_____
_____	_____

HOSPITALITY

The following refreshments shall be provided:

Available at load-in: Fourteen (14) bottles of chilled water, fruit juices, soft drinks including normal and diet options, fresh fruits, vegetables, hummus or veggie dip, cheese/crackers, chocolate, coffee, and tea (preferably Throat Coat & a mint tea). ***Please make food (including dinner), snack trays and beverages available to BNHM cast until load out is complete.***

Available two and a half (2.5) hours before scheduled performance time:

Presenter agrees to provide a hot meal and dessert for seven (7) people at a table in a green room or private area. Any menus should be given to the BNHM Stage Manager upon arrival. For dietary reasons if food normally considered spicy is to be served, please include a less spicy, bland option as well.

Any special dietary requirements will be confirmed three (3) weeks prior to performance dates. No cream sauces

Hot Meal Suggestions:

- Beef/chicken entrees
- Vegetarian option
- Stir fry dishes
- Roasted vegetables
- Pasta
- Pad thai
- A food buyout for seven (7) people (\$20 per person) given to Rob Schiffmann or stage manager (in cash two hours before scheduled performance time).

- If this option is chosen, venue must provide local restaurant menus and a staff member to order and either pick-up the food or assist with delivery

Presenter agrees to provide additional water at room temperature backstage during each performance.

BACKSTAGE REQUIREMENTS

- Presenter agrees to provide a steamer and an iron/ironing board in a green room or private area upon arrival four (4) hours prior to each performance (exact times to be determined once an on-site schedule is finalized).
- Presenter agrees to provide a costume rack with forty (40) hangers, a full length mirror and a table at least six (6) feet in length in the backstage right wing. The costume rack, hangers, and table will be in place prior to load-in (exact load-in time to be confirmed once an on-site schedule is finalized).
- Presenter agrees to provide a digital clock to be placed by the costume rack.
- Presenter agrees to provide 4 chairs backstage for actors to sit in while not on stage
- A final on site schedule and any changes must be approved by and confirmed with the BROADWAY’S NEXT HIT MUSICAL Stage Manager prior to arrival.

DRESSING ROOM REQUIREMENTS

Presenter will provide at least two (2) clean, well-lit private dressing rooms. Each dressing room will have mirrors, hooks or clothing rack with hangers, functioning power outlets, tables and chairs, running water, clean towels and soap, and a bathroom. Dressing rooms shall be made available from load-in time until 1 hour after the performance, post-performance Q&A or “meet and greet,” and secured during BNHM sound check and performance.

**If a formal dressing room is not available, Artist requests that a small, private space be set aside for pre-show warm up thirty (30) minutes before start of performance. This space should be clear of all other persons.*

CONCESSIONS

BNHM sells t-shirts and other small items before the performance and after the performance. Presenter will provide a table, change, and a volunteer to sell items. Table should be prepared and volunteer available 60 minutes before the beginning of the performance.

PUBLICITY

BILLING: Broadway’s Next H!T Musical

X _____
 Representative
 Local Presenting Organization

X _____
 BROADWAY’S NEXT HIT MUSICAL

X _____
 Marc J. Baylin, President
 Baylin Artists Management, Inc.



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